

How to... set up your Educater iSAMS connection

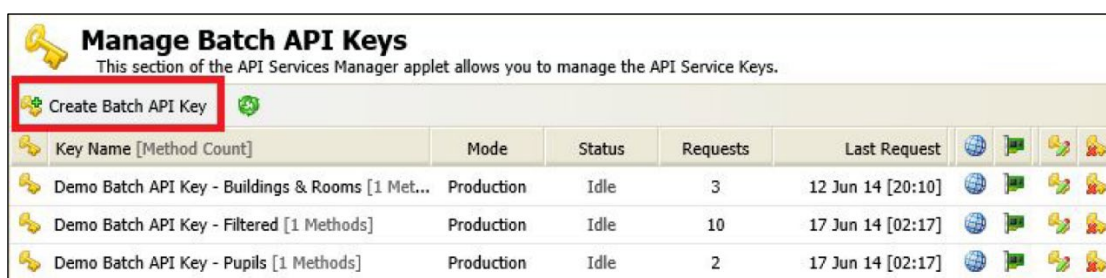
Educater has a connection to iSAMS which is used to keep staff and pupil details up to date. We access iSAMS overnight to update all details.

This guide will show you the steps required to complete the connection process. You will need to have an Administrator role in iSAMS that has access to the e-Setup module.

Log in to iSAMS and then work through the following steps:

Step 1

In iSAMS go to **API Services Manager** and click on **Manage Batch API Keys** in the top right corner.



Key Name [Method Count]	Mode	Status	Requests	Last Request
Demo Batch API Key - Buildings & Rooms [1 Met...	Production	Idle	3	12 Jun 14 [20:10]
Demo Batch API Key - Filtered [1 Methods]	Production	Idle	10	17 Jun 14 [02:17]
Demo Batch API Key - Pupils [1 Methods]	Production	Idle	2	17 Jun 14 [02:17]

Step 2

Click on **Create Batch API Key**.

When API keys are created, a support ticket **is** created with iSAMS who will create a new key on your school's behalf. The new keys will appear in the list above.

- Attributes: FSM, PP, EAL, In Care, SEN
- Attendance
- Parental contacts – if the school wishes to use our Mail module.
- Staff basic details.

Step 3

The following information will be generated:

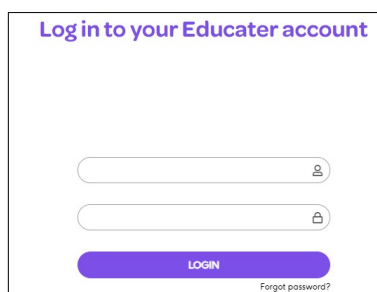
- Client ID
- Secret
- Domain name

We will also require the following permissions:

- School Student Details including photographs
- Ethnicity and Religion

Step 4

Open a browser (e.g. Google Chrome) and navigate to our website www.educater.co.uk At the top right of the window click on **LOG IN**.



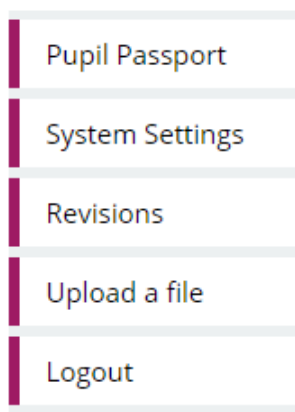
The image shows a login form titled "Log in to your Educater account". It contains two input fields: one for a username (with a person icon) and one for a password (with a lock icon). Below the fields is a purple "LOGIN" button. At the bottom right, there is a link that says "Forgot password?".

Use the Username and Password which were sent to your school from Educater. Click **LOGIN**.

You will be taken to <https://schoolnumber.educater.school> which is your school's Educater site.

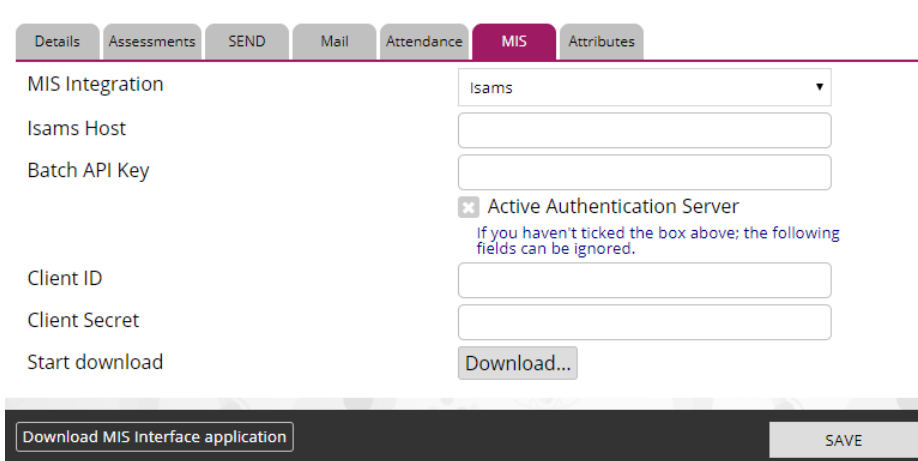
Step 5

At the left of the dashboard click **System Settings**. This takes you to the Admin area of Educater.



The image shows a vertical menu with five items: "Pupil Passport", "System Settings", "Revisions", "Upload a file", and "Logout". The "System Settings" item is highlighted with a purple bar on the left.

Step 6



Part way down the Admin screen click on the **MIS** tab. Complete all the details and then click **SAVE**.

Click **Start download**

Hint 1

MIS Integration – this should be already set to ISAMS during our setup process.

Isams Host – this is the web address for your school's ISAMS.

Batch API Key – this is the multi-digit key

Client ID – as generated by ISAMS and required only if you have ticked **Active Authentication Server**.

Secret – as generated by ISAMS and required only if you have ticked **Active Authentication Server**.

Please contact support@educater.co.uk once you have completed the installation process or if you require any support.