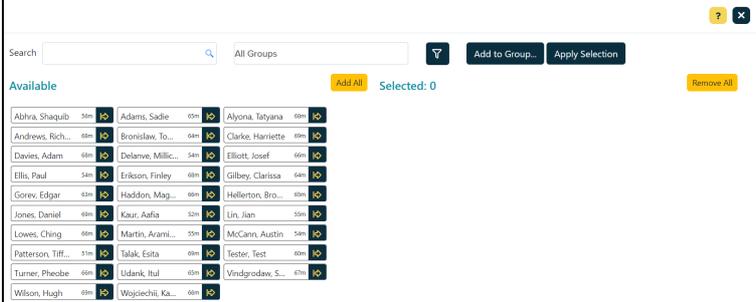


## How to ... Filtering Pupils

1. **Filtering Pupils**

You can filter pupils based on their attributes, for example EAL, SEN status etc.

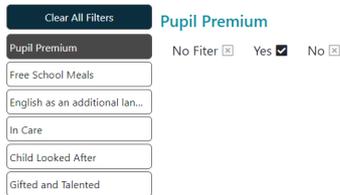
Click the  button to display a list of the attributes loaded into the system.



The screenshot shows the 'Available' list of pupils in the Tiny Tracker system. At the top, there is a search bar, a dropdown menu for 'All Groups', and a filter icon (a funnel with a downward arrow). To the right of the filter icon are buttons for 'Add to Group...' and 'Apply Selection'. Below the search bar, there is a yellow 'Add All' button and a 'Selected: 0' indicator. A 'Remove All' button is located at the top right. The list of pupils is displayed in a grid format, with each name followed by a small icon and a status indicator.

|                    |                    |                   |
|--------------------|--------------------|-------------------|
| Alhbra, Shaquib    | Adams, Sadie       | Alyona, Tatyana   |
| Andrews, Rich...   | Bronislaw, To...   | Clarke, Harriette |
| Davies, Adam       | Delaney, Millic... | Elliott, Josef    |
| Ellis, Paul        | Erikson, Finley    | Gilbey, Clarissa  |
| Gorev, Edgar       | Hoddon, Mag...     | Hellerton, Bro... |
| Jones, Daniel      | Kaur, Aafia        | Lin, Jian         |
| Loves, Cheng       | Martin, Arami...   | McCann, Austin    |
| Patterson, Tiff... | Talak, Esita       | Tester, Test      |
| Turner, Pheobe     | Udank, Ital        | Vindogradov, S... |
| Wilson, Hugh       | Wojciech, Ka...    |                   |

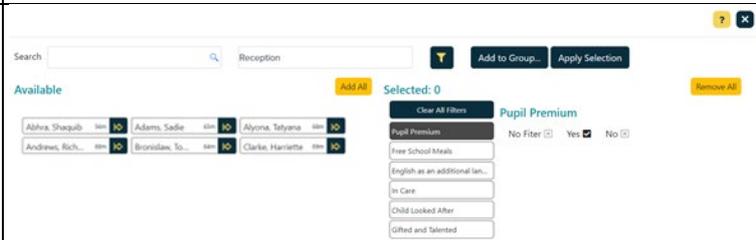
2. **Select the attribute you want and the criteria for the filter.**



The screenshot shows the filter selection interface. At the top, there is a 'Clear All Filters' button and a dropdown menu for 'Pupil Premium'. Below this, there are several filter options, each with a 'No Filter' checkbox and a 'Yes' checkbox. The 'Pupil Premium' filter is selected, and its 'Yes' checkbox is checked. Other filters include 'Free School Meals', 'English as an additional lan...', 'In Care', 'Child Looked After', and 'Gifted and Talented'.

This can be repeated to create a more complex filter.

The list of filtered children is displayed on the left-hand side.



The screenshot shows the 'Available' list of pupils in the Tiny Tracker system after filtering. The search bar now contains 'Reception'. The filter icon is active, and the 'Add to Group...' and 'Apply Selection' buttons are visible. The 'Available' list now only shows the pupils who are 'Pupil Premium'. The filter selection interface is also visible on the right side of the screen, showing the 'Pupil Premium' filter selected.

|                  |                  |                   |
|------------------|------------------|-------------------|
| Alhbra, Shaquib  | Adams, Sadie     | Alyona, Tatyana   |
| Andrews, Rich... | Bronislaw, To... | Clarke, Harriette |