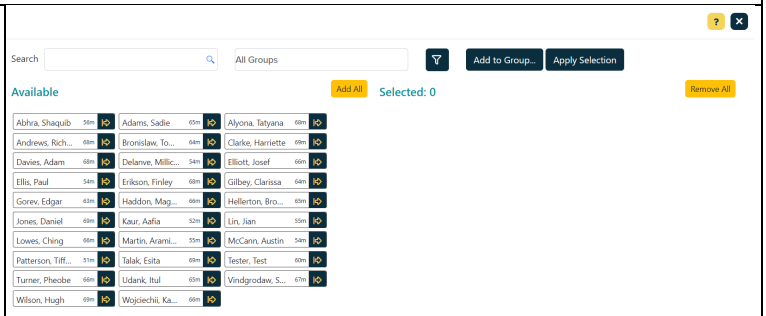
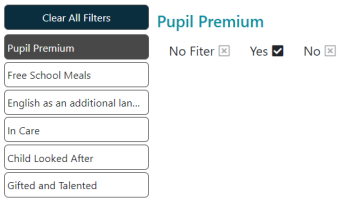
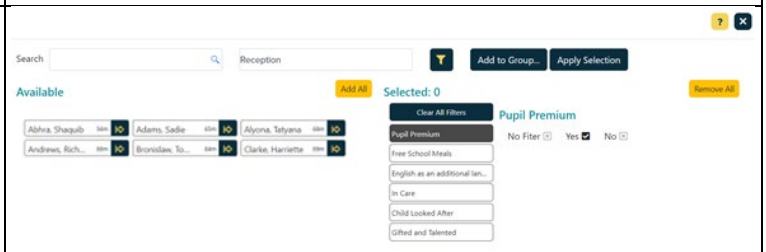
How to … Filtering Pupils

1.	**Filtering Pupils** You can filter pupils based on their attributes, for example EAL, SEN status etc. Click the button to display a list of the attributes loaded into the system.	
2.	Select the attribute you want and the criteria for the filter.  This can be repeated to create a more complex filter. The list of filtered children is displayed on the left-hand side.