tiny tracker

How to … Use the Pupil Picker

1.	The list on the left shows: Available children. The list on the right shows: Selected children	
2.	Select **Add All** to pick all children. Select **Remove All** to clear your selection.	
3.	To search for children individually use: Search	
4.	To select a year, class, group: All Groups *Note: to view all children select 'All Groups'.*	

5.	**Selecting Children**	
	Select ![icon] or ![icon] to pick or remove individual children.	
	To add your children select	
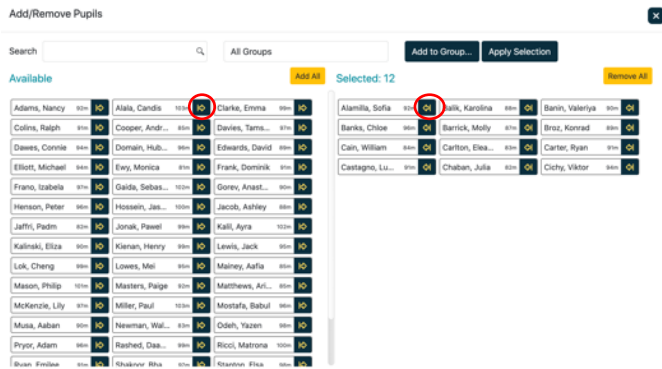
6.	**To Make a New Named Group**	
	Select the children you want to add to new group.	
	Select Add to Group... and give it a name.	
	Select Save Group	
	Your group will now be available in	
	All Groups	