

How to Navigate the Main Dashboard

Notes: When you log in to Tiny Tracker the Main Dashboard is the default screen. At a glance you can see the status of Observations and Assessments for all Children, as well as any outstanding Observations requiring approval.

1 Main Dashboard

Click on **tiny tracker** to return to the Main Dashboard from all areas of the system.



2 Pending Observations – Icons

(Note: Only visible for users with approval responsibilities)
The icons show at a glance details of outstanding Observations waiting for approval.

Select to view the Observation for 3 children.

Select to view Assessment details.

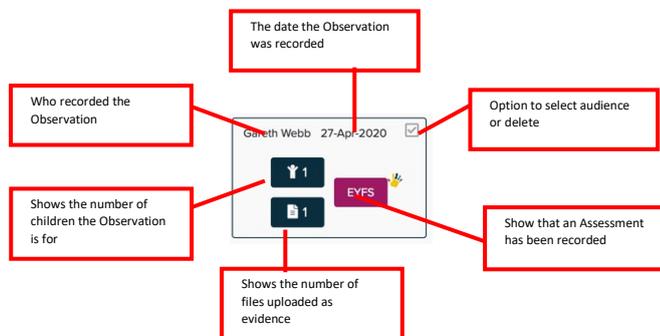
Select to view uploaded files.

Select to approve.

Select audience option or delete:



See 'Understanding Audience' and 'Understanding User Permissions'



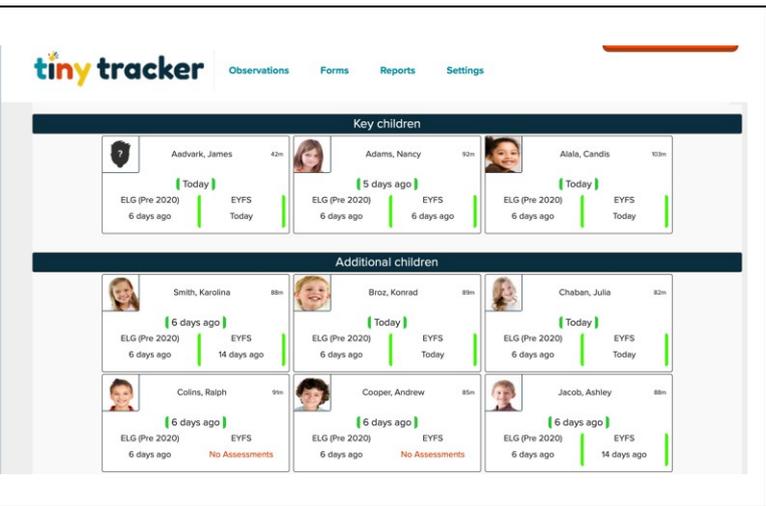
3 Configured Subjects

Select or to navigate to: Configure Subject Settings.



4 **Children**
 All the children you have access to are visible on this dashboard. Your key children appear first.

See: 'Understanding ... User Permissions'



5 **Latest Observations and Assessments**

The tiles show:

- The child's age in months
- How many days since the last Observation
- How many days since the last Assessment

The colours are a quick view to the time period since the last Observation and last Assessment

Select anywhere in the top two quadrants to access the child's details in Settings.

Selecting either of the lower two quadrants will take you to the individual record of the relevant curriculum.

Note: To customise the Observation colours on the Main Dashboard see: 'Observation Settings'.
To customise Assessment colours see: 'Subject Settings'.

