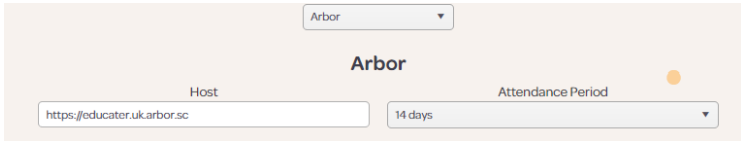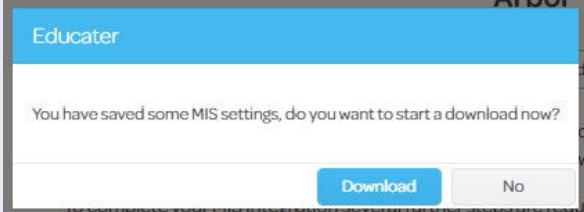# educater

## How to... Set up your Arbor Connection.

**NOTES:** Educater has a connection to Arbor which is used to keep staff and pupil details up to date. Our installation team will be notified that your organisation has been created and that you are using Arbor. They will request access to your Arbor within 24 hours or on the next working day We access Arbor overnight to update all details. ***To complete the Configuration Wizard, you will require Administrator or Full Access Role.***

| | | |
|---|---|---|
| 1. | **Completing your Details**<br><br>Add your Arbor Host details – this is the web address for your school's Arbor MIS. **Click Save**. | Arbor ▼<br>**Arbor**<br>Host: https://educater.uk.arbor.sc   Attendance Period: 14 days ▼ |
| 2. | **Saving details**<br><br>Click `Save and Continue` to continue or `Set Up Later`. You will have the option to download once you select Save and Continue. | **Educater**<br>You have saved some MIS settings, do you want to start a download now?<br>[Download]  [No] |
| 3. | **Completing your Installation**<br><br>If you delayed the download, you can come back to the wizard and select Start Arbor Download. | **Start Arbor Download** |
| 4. | **Next Step**<br><br>Once the download has been completed, return to the Configuration Wizard to complete the setup of your organisation. | Admin      Help      Configuration Wizard |
| 5. | **Support Available**<br><br>If you require any support during the process, contact the Support Team via Live Chat, Telephone or Email – support@educater.co.uk. | Need help?   Call 0300 012 0001 |

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