educater
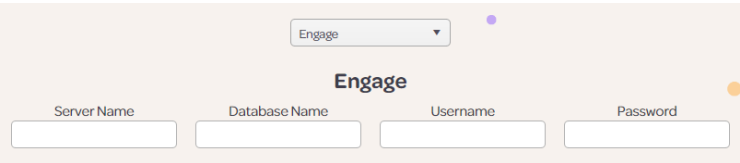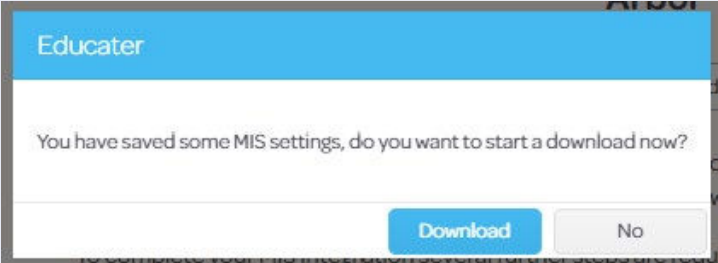
How to... Set up your Engage Connection.

NOTES: Educater has a connection to Engage which is used to keep staff and pupil details up to date. Please read the on-screen notes regarding the Engage integration process.

To complete the Configuration Wizard, you will require Administrator or Full Access Role.

1.	**Completing your Details** Add your Engage Host details – this is the web address for your school's Engage MIS. **Click Save**.	
2.	**Saving details** Click `Save and Continue` to continue or `Set Up Later`. You will have the option to download once you select Save and Continue.	
3.	**Completing your Installation** If you delayed the Download, you can come back to the wizard and select Start Engage Download.	
4.	**Next Step** Once the download has been completed, return to the Configuration Wizard to complete the setup of your organisation.	

5.	**Support Available** If you require any support during the process, contact the Support Team via Live Chat, Telephone or Email – support@educater.co.uk	Need help? Call 0300 012 0001